



SDM 03

Agenda Item 1.3

Person Responsible: Secretariat

XXXV SCAR Delegates Meeting
Davos, Switzerland, 25-26 June 2018

Delegates Meeting Annotated Agenda and Timetable

Sunday 24 June 2018 Pre-Meeting Activities			
Time	Agenda Item	Chair/ Presenter	Papers
Variable	Registration		N/A
TBD	SCAR ExCom Meeting	S Chown	Separate Agenda
16:00 – 18:00	Delegates Icebreaker	S Chown	N/A



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Monday, 25 June 2018 (morning)^{1,2}			
Time	Agenda Item	Presenter³	Papers
1. Opening Business Chair: S Chown			
08:30-08:35	1.1. Welcome and introduction of the new Executive Director and Special Consultants <i>Delegates, Chief Officers and Observers will be welcomed. Dr Chandrika Nath, the new SCAR Executive Director, will be welcomed and given the opportunity to briefly introduce herself. Special Consultants Professor Emeritus Mahlon (Chuck) Kennicutt II and Dr. Colin Summerhayes will be introduced.</i>	S Chown	Oral Report
08:35-08:40	1.2 Acknowledgment of SCAR's 60th Anniversary <i>Delegates will be asked to recall the contributions of previous SCAR office bearers and members of the Secretariat, SCAR members, and SCAR-associated scientists. Delegates will also be asked to stand for a moment of silence to acknowledge those who have given their lives in the service of science in the Antarctic. 60th Anniversary events will be briefly described.</i> The gift of the Antarctica Tome will be recognized.	S Chown	Oral Report
08:40-08:45	1.3. Adoption of the Agenda and Timetable <i>The Agenda and Timetable for the SCAR XXXV Delegates Meeting will be introduced. Delegates will be asked for any revisions and the agenda revised as needed. A change to the German Delegation will be announced and Agenda Items 3.1 and 12.1 amended.</i>	S Chown	SDM 01-SDM 03
<i>In accordance with the SCAR Rules of Procedure, Delegates of Associate Members and Observers will be asked to leave during CLOSED Agenda Items 2 and 3.</i>			

¹ Red annotations – Finances/Budget Actions² Blue annotations - SCAR Rules of Procedure³ Note: if no presenter is available, the Chair will take up the Agenda Item's recommendations.



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2. Membership (CLOSED) Chair: S Chown			
	2.1. Applications for Associate and Full Membership <i>SCAR rules for membership application will be reviewed and new applications considered.</i>	T Wilson	Oral Report
<i>Observers from Belarus will present the application and then leave the room before discussions.</i>			
08:45-08:55	2.1.1. Application of Belarus for Associate Membership <i>Delegates will consider the application of Belarus for Associate Membership.</i>	Belarus presenter	SDM 04
	2.1.2. Application of Luxembourg for Associate Membership POSTPONED	Luxembourg presenter	SDM 05 No Paper
<i>The representatives from the applicant country will be invited to re-join the meeting and the decision will be announced. Past President J López-Martínez will be asked to leave the meeting for Agenda Item 2.2 and invited to return and the decision announced.</i>			
08:55-09:05	2.2. Honorary Membership <i>Delegates will consider the award of Honorary Membership to past President J López-Martínez</i>	S Chown	SDM 06
09:05-09:15	2.3. SCAR Membership, current and potential, and status of membership arrears <i>Current membership and the rules about membership arrears will be reviewed. Associate Members that have already consolidated Antarctic research activities should be encouraged to become full members. Venezuela is in arrears for more than two years and no correspondence has been received in two years. Contact with potential future members of SCAR should continue, including those contacted before, as well as other potential interested countries.</i> <i>New members, and members moving from Associate to Full membership, or to more developed status, would increase the resources available to SCAR.</i>	Secretariat	SDM 07



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3. SCAR Officers (CLOSED) Chair: S Chown			
09:15-09:25	3.1. Notification of elections of Vice-Presidents <i>Two Vice-Presidents will complete their terms of office. The President to review SCAR election procedures and VP terms. A committee to conduct the elections will be established, chaired by the Executive Director.</i>	S Chown	Oral Report
09:25-09:30	3.2. Nomination of Standing Finance Committee Ad Hoc members <i>Delegates will appoint two ad hoc members and replacements as needed to complete the Finance Committee.</i>	S Chown	Oral report
<i>Observers and Delegates of Associate Members will be invited to re-join the meeting after completion of item 3.</i>			



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4. Science Chair: A bin Abu Samah			
4.1 SCAR Scientific Research Programs (SRPs)			
09:30-09:40	4.1.1. Antarctic Climate Change in the 21st Century (AntClim21) <i>The Chief Officer will present progress and future plans including finalization activities. No recommendations.</i> <i>A \$42,000 two-year budget is requested with 2020 request pro rata depending on precise end date.</i>	T Bracegirdle et al.	SDM 08
09:40-09:50	4.1.2. Past Antarctic Ice Sheet Dynamics (PAIS) <i>The Chief Officer will present progress and future plans including finalization activities. No recommendations</i> <i>A \$42,000 two-year budget is requested. Permission is requested to use part of the funds allocated in 2019 in 2018 due to the timing of activities.</i>	L De Santis / T Naish	SDM 09
09:50-10:00	4.1.3. Solid Earth Responses and Influences on Cryospheric Evolution (SERCE) <i>The Chief Officer will present progress and future plans including finalization activities. No recommendations.</i> <i>A \$42,000 two-year budget is requested.</i>	P Whitehouse / M King	SDM 10
10:00-10:10	4.1.4 State of the Antarctic Ecosystem (AntEco) <i>The Chief Officer will present progress and future plans including finalization activities. The AntEco steering committee notes encouragement of the next generation of biological-themed SRPs.</i> <i>A \$40,000 two-year budget is requested.</i>	J Strugnell / H Griffiths	SDM 11
10:10-10:20	4.1.5. Astronomy and Astrophysics from Antarctica (AAA) <i>The Chief Officer will present progress and future plans including finalization activities. Delegates will consider a proposal to create a new Science Group beginning in 2019.</i> <i>A two-year budget of \$60,000 is requested if the ASTRO SG is approved. AAA ends in 2018.</i>	A Moore / J Madsen	SDM 12



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10:20-10:30	<p>4.1.6. Antarctic Thresholds – Ecosystem Resilience and Adaptation (AnT-ERA) <i>The Chief Officer will present progress and future plans including finalization activities. No recommendations</i> <i>A \$42,000 two-year budget is requested.</i></p>	Y Ropert-Coudert	SDM 13
10:30-10:50	Break		
<p>4. Science (cont.) Chair: C Nath</p>			
10:50-11:20	<p>4.2 New Scientific Research Programmes <i>Delegates will consider a proposal to reduce the number of new SRPs and focus on interdisciplinary themes that address timely, Antarctic questions of global societal significance.</i> <i>Delegates will be asked to recognise that with additional external support for such SRPs, SCAR national membership fees could be directed to other SRPs launched post-2020 as bottom-up, community driven priorities arise.</i></p>	S Chown	SDM 14
	<p>4.2.1 Proposed Scientific Research Programme Planning Group: Integrated Conservation Planning for Antarctica and the Southern Ocean (Ant-ICON) <i>Delegates will consider approval of the Ant-ICON Programme Planning Group Proposal.</i> <i>A \$20,000 two-year budget is requested.</i></p>	A Terauds	SDM 14a
	<p>4.2.2 Proposed Scientific Research Programme Planning Group: Near-term Variability and Prediction of the Antarctic Climate System (AntClim^{now}) <i>Delegates will consider approval of the AntClim^{now} Programme Planning Group</i> <i>A \$20,000 two-year budget is requested.</i></p>	T Bracegirdle / D Bromwich	SDM 14b



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4.3 Scientific Groups: Highlights, Progress and Plans Chair: S Chown			
11:20-11:30	4.3.1 Geosciences Sciences Group (GSG) <i>The GSG Chief Officer will report progress and plans. Delegates will be asked to approve recommendations in the GSG report.</i> <i>No budget provided. Budget to be finalized at Polar 2018 GSG meeting.</i>	J Galindo-Zaldivar	SDM 15
11:30-11:40	4.3.2. Life Sciences Group (LSG) <i>The LSG Chief Officer will report progress and plans. Delegates will be asked to approve recommendations in the LSG report.</i> <i>A \$94,352 two-year budget is requested.</i>	Y Ropert-Coudert	SDM 16
11:40-11:50	4.3.3 Physical Sciences Group (PSG) <i>The PSG Chief Officer will report progress and plans. Delegates will be asked to approve recommendations in the PSG report.</i> <i>A \$57,000 two-year budget is requested.</i>	D Bromwich	SDM 17
11:50-12:00	4.3.4. Proposal for a Scientific Group – Humanities and Social Sciences (HSSG) <i>Delegates will consider the proposed formation of a Humanities and Social Sciences Group (HSSG).</i> <i>A \$20,000 two-year budget is requested. Delegates are asked to note that 80% of the requested budget is re-designation of the budgets of HASSEG and the History Expert Group.</i>	D Liggett / E Leane / C Lüdecke	SDM 18
12:00-12:30	4.4 Other Science Topics [3-5 minutes for each item 4.4.1 to 4.4.8]	Chair: T Wilson	
	4.4.1 Humanities and Social Sciences Expert Group (HASSEG) <i>Delegates will be asked to note progress and consider establishing a Humanities and Social Sciences SG (Agenda item 4.3.4). An SRP Planning Group will be proposed (Agenda item 4.2).</i> <i>If a new SG is not approved, an \$8000 two year budget is requested plus carry-over.</i>	E Leane & D Liggett	SDM 19



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	<p>4.4.2. History Expert Group <i>Delegates will be asked to note progress and consider establishing a Humanities and Social Sciences SG (Agenda item 4.3.4). If a new SG is not approved, an \$8000 two year budget is requested plus carry-over.</i></p>	C Lüdecke	SDM 20
	<p>4.4.3 Southern Ocean Observing System <i>Delegates will be asked to approve SCAR's continued support for SOOS. SOOS invites the SCAR Executive Director to attend the 2019 meeting (hosted by KOPRI, Korea) A two-year \$20,000 budget is requested.</i></p>	B Ozsoy	SDM 21
	<p>4.4.4. Year of Polar Prediction (YOPP) <i>The Delegates are asked to support the collection of additional surface and radiosonde observations during the Special Observing Period and facilitate their real-time transmission over the WMO Global Telecommunications System. No budgetary implications.</i></p>	D Bromwich	SDM 22
	<p>4.4.5. Southern Ocean Acidification Report <i>Delegates will consider progress on the report. A \$2000 budget is requested to promote the report.</i></p>	<p>Author: R Bellerby Presenter: TBD</p>	SDM 23
	<p>4.4.6 ICSU-ISSC Merger <i>No budgetary implications.</i></p>	S Chown	SDM 24
	<p>4.4.7 Integrating Climate and Ecosystem Dynamics in the Southern Ocean (ICED) <i>Delegates will be asked to note opportunities for strengthening interactions and collaboration including SCAR participation in ICED activities. No budget implications.</i></p>	<p>Authors: E Murphy et al. Presenter: TBD</p>	SDM 25
	<p>4.4.8 The future of ISMASS <i>Delegates will be asked to note progress and recognize partnerships with IASC and CliC.. A \$5000 2-year budget is requested.</i></p>	<p>Authors: F Pattyn, C Ritz et al. Presenter: TBD</p>	SDM 26
12:30-13:30	Lunch - Group Photo to be Arranged		



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Monday, 25 June 2018 (afternoon)			
5. Data and Information: Highlights, Progress and Plans			
Chair: J López-Martínez			
13:30-13:40	5.1. Standing Committee on Antarctic Data Management (SCADM) <i>SCADM requests the Delegates and SG-COs note the updated SCADM terms of reference.</i> <i>A \$10,000 2-year budget is requested.</i>	A Van de Putte	SDM 27
13:40-13:50	5.2. Standing Committee on Antarctic Geographic Information (SCAGI) <i>Delegates will be asked to: 1) ensure familiarity with the work of SCAGI and encourage their National Representatives to become involved with and contribute all new data to SCAGI products, 2) to replace retiring national representatives and notify SCAGI co-Chairs of any changes .and 3) endorse a strategic view of web-interfaces to ensure that products work together effectively and coherently and to minimize duplication and cross-cutting between products.</i> <i>A two-year \$8000 budget is requested.</i>	Authors: A Fox / J-Y Pirlot Presenter: TBD	SDM 28
13:50-14:00	5.3. SCAR Products over 60 years <i>Delegates are asked to note the recent developments and updates and are asked to remind relevant national entities to contribute data for SCAR products.</i> <i>No specific budget is allocated however some Products receive support from SGs and SRPs.</i>	Secretariat	SDM 29



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6. Partnerships: Highlights, Progress and Plans Chair J López-Martínez			
14:00-14:10	<p>6.1. SCAR Partnerships, MoUs and other agreements</p> <p><i>The Delegates will be asked to consider the effectiveness of MoUs/LoAs expiring in 2018/2019 and determine if their renewal is desired and/or warranted. Delegates will be asked to acknowledge the reports from partner organizations including recommendations therein.</i></p> <p><i>No budgetary implications.</i></p>	Secretariat	SDM 30 Rev1
14:10-14:20	<p>6.2 WMO-SCAR Fellowship</p> <p><i>The full amounts for the Fellowships, and the total per annum, to be provided by WMO, will be finalized before the first announcement. No budget action required.</i></p>	S Chown	SDM 31
14:20-14:30	<p>6.3 Horizon Scan and ARC – proposed way forward</p> <p><i>Delegates will be asked to recognize that the original Horizon Scan and ARC outcomes are still guiding research in, from and about the region, that a five-year repeat timeline may have been too optimistic given the current situation, and that any renewed process should be planned for 2024, resulting in a decadal re-assessment.</i></p>	S Chown	Oral Report



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7.0 SCAR and Policy Advice Chair: S Chown			
14:30-14:40	7.1 Antarctic Treaty Secretariat Report <i>The Delegates are asked to consider recommendations that SCAR: participate in the ATCM forum on the drafting of the Prague Declaration, present an update to its report contained in WP 2 Biological Prospecting in the Antarctic (presented at ATCM XXXIII) at ATCM XLII, and give another lecture on scientific issues relevant to ATCM XLII.</i> <i>Budgetary implications are subsumed in other agenda items.</i>	A Lluberas	SDM 32
14:40-15:00	7.2 Standing Committee on the Antarctic Treaty System <i>Delegates will be asked to recognize SCATS progress and major outcomes; and the active involvement of SCAR in the ATCM, CEP and CCAMLR, and associated meetings; and note the high regard in which SCAR, and the advice that it provides, is held by the Antarctic Treaty Consultative Parties.</i> <i>A \$50,000 two-year budget is requested.</i>	A Terauds	SDM 33
15:00-15:10	7.3 Antarctic Environments Portal <i>Delegates are asked to approve the further development of the Antarctic Environments Portal and agree to the SCAR Secretariat to continue to work with New Zealand colleagues on the transfer of the operation of the Portal to SCAR over the next two years.</i> <i>No budgetary implications.</i>	A Terauds	SDM 34
15:10-15:15	7.4 Advice to other bodies <i>Delegates will be asked to note advice to other bodies expanding SCAR's influence beyond the ATCMs.</i> <i>No budgetary implications.</i>	A Terauds	SDM 35
15:15-15:45	Break		



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8.0 Capacity Building, Education and Training: Progress and Plans Chair: K Lochte			
15:45-15:55	8.1. SCAR Fellowship Programme <i>Delegates will be asked to note progress. Delegates are requested to consider making voluntary contributions to the Fellowship Scheme and to widely advertise the scheme nationally and internationally.</i> <i>For budgetary implications see paper details.</i>	Secretariat	SDM 36
15:55-16:05	8.2. Visiting Professor Scheme <i>Delegates will be asked to note progress, and to consider if their country would be willing to contribute to the programme with additional visiting professorships</i> <i>A \$10,000 two year budget is requested.</i>	Secretariat	SDM 37
16:05-16:25	8.3. The Tinker-Muse Prize <i>Delegates will be asked to consider the proposed announcement, proposals for final use of funds, ideas about a new prize and make recommendations.</i> <i>No budgetary implications.</i>	S Chown / Secretariat	SDM 38
16:25-16:45	8.4. Capacity Building, Education and Training <i>Delegates are asked to note the establishment of a Review of the Visiting Professor scheme, in part to address the low number of female applicants and the high number of applications failing to address the objectives of the scheme. There will be a further round of requests for additional contributions from members to support a greater number of awards within the SCAR CBET activities. Delegates are asked to proactively consider opportunities to assist in this funding.</i> <i>A \$6000 2-year budget is requested.</i>	K Lochte / S Chown	SDM 39
16:45-17:00	Recap and Actions/Decisions from Day 1 Chair: S Chown		(Draft SDM 56)
17:00-17:15	Adjourn Day 1 Chair: S Chown		
19:00-22:00	Delegates Dinner; Room: Pischa/Parsenn		



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Tuesday, 26 June 2018 (morning)			
9. Communications: Progress and Plans			
Chair: T Wilson			
09:00-09:10	9.1. SCAR Communication Activities <i>Delegates are asked to review communication activities and future plans, and provide suggestions/advice to the Secretariat. SCAR officers and chairs are asked to submit meeting reports to the Secretariat for the SCAR Reports series. Delegates are asked to note the new online newsletter and send content ideas to the Secretariat.</i> <i>For budgetary implications see the paper.</i>	Secretariat	SDM 40
09:10-09:30	9.2. SCAR Member Reports and their future <i>Delegates will be asked to consider discontinuing National Reports.</i> <i>No budgetary implications but there will be a reduction in Secretariat workload.</i>	S Chown	SDM 41
09:30-09:40	9.3. Highlighting the role and activities of SCAR Groups, Union Members and National Committees <i>Delegates to note the range of activities highlighted at Polar2018 and communicate these opportunities to participate to their national communities.</i>	Secretariat	SDM 42
10. Major Meetings			
Chair: T Wilson			
09:40-09:45	10.1. Overview of OSC in Davos <i>Delegates will be asked to thank the hosts, the ISOC and the LOC. Delegates will be asked to thank SCAR OSC financial sponsors.</i>	K Steffen / M Schneebeili	[SDM 43] Replaced by an oral report
09:45-10:00	10.2. Plans for SCAR XXXVI Meeting in Hobart	Australia	Oral Report
10:00-10:15	10.3. Proposals for SCAR OSC 2022 Meetings	As requested	Oral Report
10:15-10:20	10.4. SCAR Biology Meeting, Belgium 2017 Summary	Belgium	Oral Report
10:20-10:25	10.5. Plans for 2019 ISAES, Korea	Korea	Oral Report
10:25-10:30	10.6. Other Major Meetings	As requested	Oral Report
10:15-10:35	Break		



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<i>In accordance with the SCAR Rules of Procedure, Observers will be asked to leave during CLOSED Agenda Items 11, 12 and 13.</i>			
11. SCAR Business (CLOSED)			
Chair: S Chown			
10:30-10:45	11.1. Executive Committee Report <i>The SCAR Executive Committee asks delegates to note progress and actions.</i> <i>Delegates are referred to Agenda Item 13. Finances.</i>	S Chown et al.	SDM 44
10:45-11:00	11.2. Secretariat Report <i>Delegates are asked to note the accomplishments of the staff in difficult circumstances. Delegates should also note the changes to Secretariat salary scales and staffing levels. The SCAR Archives Project has made significant progress, however it will be evaluated internally before any further requests for Project funding are developed.</i> <i>The impact of revised Secretariat salary scales, timing of recruitment and related staffing levels are detailed in the Finance Report (SDM49) and statements and budgets (SDM50-54).</i>	Secretariat	SDM 45
11:00-11:15	11.3. Amendments to election procedure for President (Rules of Procedure) <i>Delegates will be asked to consider and approve proposed new language for Rules of Procedure for Presidential elections. Delegates will also be asked to review the updated Articles of Association, Rules of Procedure, and Rules of Procedure for Subsidiary Bodies, and accept the updated versions.</i> <i>No budgetary implications.</i>	S Chown / T Wilson	SDM 46/ SDM 46A
11:15-11:25	11.4. International Council for Science and Changes to SCAR Documentation <i>Delegates to note and approve.</i> <i>Most of the costs will be absorbed internally with an estimate of ~US\$ 2000 for staff time and US\$ 500 for website consultants.</i> <i>Merchandise (such as SCAR pins) will have to change as the new change takes effect.</i>	S Chown / Secretariat	SDM 47
11:25-11:30	11.5. SCAR Logo Change <i>Delegates to note and approve new logo.</i> <i>The costs for the change have been absorbed as part of the 60th Anniversary merchandise production and are estimated as ~US\$ 500.</i>	S Chown / Secretariat	SDM 48



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12. SCAR Officers (CLOSED) Chair: S Chown			
11:30-12:00	12.1. Election of Vice-Presidents <i>Only Full Members and Union Members are eligible to vote, with only a single vote per Member. The Committee appointed under Agenda Item 3.1 will run the voting in Accordance with the Rules of Procedure. Proposed changes to the Rules of Procedure do not affect election of Vice-Presidents.</i>	S Chown	Oral report
12:00-13:30	Lunch		



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Tuesday, 26 June 2018 (afternoon)			
13. Finance (CLOSED) Chair: J Simões			
13:30-13:45	13.1. Finance Report <i>Delegates to note financial statements and future budgets and comment / make suggestions as appropriate. SCAR Delegates to note new simplified national contribution levels and new secretariat remuneration policy and comment / make suggestions as appropriate.</i>	Secretariat	SDM 49
13:45-13:55	13.2. Financial Statements for 2016, 2017 <i>The Delegates will be asked to acknowledge and approve financial statements for 2016 and 2017</i>	Secretariat	SDM 50 SDM 51
13:55-14:10	13.3. Revised Budget for 2018 <i>The Delegates will be asked to suggest any amendments to the budget and accept the budget subject to agreed changes.</i>	Secretariat	SDM 52
14:10-14:25	13.4. Revised Budget for 2019 <i>The Delegates will be asked to suggest any amendments to the budget and accept the budget subject to agreed changes.</i>	Secretariat	SDM 53
14:25-14:40	13.5. Draft Budget for 2020, including applications for major meeting funds <i>The Delegates will be asked to suggest any amendments to the budget for discussion and accept the budget subject to agreed changes.</i>	Secretariat	SDM 54
14:40-14:55	13.6. The SCAR Development Council <i>Delegates will be asked to consider if and how a more active role could be taken in identifying real value capacity building contributions the programme could make to newer and less established programmes. A \$10,000 2-year budget is requested.</i>	P Convey	SDM 55
14:55-15:00	13.7. Any other Finance Matters	As requested	
15:00-15:30	Break		



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14. Other Business Chair: S Chown		
15:30-15:45	14.1. Any other business	As requested
15:45-16:00	15. Actions Arising Chair: S Chown/Secretariat	Draft SDM 56
16:00 -16:10	16. Closure of the meeting Chair: S Chown	
16:30-16:45	Meeting of the New Executive Committee Chair: S Chown	