

SCAR Executive Committee Meeting 2019 30/31 July 2019, Plovdiv, Bulgaria



Advice on preparing for the meeting

The focus of this year's meeting will be on discussion and future plans rather than reporting on the previous year, in line with how we ran the previous Executive Committee meeting at Brno in 2017.

Please keep your reports to no more than 4 pages. We would prefer not to use PowerPoint presentations at the meeting, to promote informal discussion, but if you would find it easier to speak with PowerPoint it will be possible.

We would like progress reports from SRPs, Science Groups and Standing Committees, and will provide templates as a guide. However, you can make minor changes to the template to add other information which you feel is relevant.

Note that we are not expecting individual reports from each Expert Group and Action Group. We would however like brief highlights from each group to be included in the appropriate Science Group report. We would also welcome any new information that can be used to update the group web pages, and key highlights in layperson's language to be used in SCAR communications and marketing material.

PPGs should submit their draft science and implementation plans – we appreciate that these may be at an early stage. No other reports are required.

We aim to make the meeting a productive one and to minimise the workload for SCAR groups in advance of the meeting. With this in mind, we will be seeking your feedback at this year's meeting on how you would like to see ExCom meetings run in future.

Schedule

(All events take place in the Grand Hotel Plovdiv, unless otherwise stated)

Sunday 28 July

19:00 – 21:30 **COMNAP AGM Icebreaker Reception**
All SCAR meeting participants welcome.

Monday 29 July

08:30 – 17:00 **Programme Planning Group Workshop**
'Small Hall' Meeting Room
Participants: PPG COs and ExCom

10:10 – 10:30 **SCAR President addressing COMNAP AGM Plenary Session**

12:30 – 13:30 **COMNAP/SCAR Joint Executive Committee Meeting over lunch**
Participants: SCAR and COMNAP ExComs

Breaks with COMNAP: coffee at 10:30, lunch at 12:30, coffee at 15:30

Evening **Informal reception hosted by the Bulgarian Science and Education Ministry**

Tuesday 30 July

08:30 – 1830 **SCAR Executive Committee Meeting**
'Small Hall' Meeting Room

Breaks with COMNAP: coffee at 10:30, lunch at 12:30, coffee at 15:30

Evening **COMNAP AGM Dinner**
All SCAR meeting participants are booked for the dinner.

Wednesday 31 July

08:30 – 1800 **SCAR Executive Committee Meeting**
'Small Hall' Meeting Room

Breaks with COMNAP: coffee at 10:30, lunch at 13:00, coffee at 15:30

20:00 **SCAR Dinner**
Restaurant Hebros, Konstantin Stoilov Str., 51 A, Plovdiv

Participants

Participant	Responsibility	Email
Steven Chown	President	steven.chown@monash.edu
Jefferson Simões	Vice-President - Finance	jefferson.simoes@ufrgs.br
Catherine Ritz	Vice-President - Science	Catherine.Ritz@univ-grenoble-alpes.fr
Gary Wilson	Vice-President - Administration	gary.wilson@otago.ac.nz
M. Ravichandran (Ravi)	Vice-President - CBET	mravi@ncaor.gov.in
Jesús Galindo	Geosciences	jgalindo@ugr.es
Yan Ropert-Coudert	Life Sciences & AntEco	docyaounde@gmail.com
Dave Bromwich	Physical Sciences & AntClimNOW	bromwich.1@osu.edu
Tom Bracegirdle	AntClim21 & AntClimNOW	tjbra@bas.ac.uk
Julian Gutt	AnT-ERA	Julian.Gutt@awi.de
Tim Naish	PAIS & AIDSL	Timothy.Naish@vuw.ac.nz
Pippa Whitehouse	SERCE	pippa.whitehouse@durham.ac.uk
Anton Van de Putte	SCADM	antonarctica@gmail.com
Aleks Terauds	SCATS & Ant-ICON	aleks.terauds@gmail.com
Mecha Santos	Ant-ICON	mechasantos@yahoo.com.ar
Daniela Liggett	SC-HASS	daniela.liggett@canterbury.ac.nz
Tony Travouillon	AAA	Tony.Travouillon@anu.edu.au
Chandrika Nath	Secretariat - Executive Director	chandrika@scar.org
Eoghan Griffin	Secretariat - Executive Officer	eoghan@scar.org
Alice Oates	Secretariat – Communications & Information Officer	alice@scar.org

SCAR Executive Committee Meeting 2019 Draft Agenda

Day 1 – Tuesday 30 July

08:30-9:30

1. **Welcome and Goals of the meeting** [President]
2. **Executive Director's report**
3. **Arrangements for the meeting, including COMNAP Sessions** [Executive Director]

09:30-12:30 – coffee at 10:30, lunch at 12:30

4. **Scientific Research Programmes Rapid Reports** [VP Science & Chief Officers]

Each group in turn to present a report covering:

- a. Discussion of final outputs
- b. Framing of Hobart OSC and Delegates sessions
- c. Reporting after SRP end
- d. Potential PPG developments (other than three known)
- e. What's needed from ExCom and the Secretariat?

13:30-17:30 – coffee at 15:30

5. **Programme Planning Group Progress** [VP Science & PPG Leads]

Report on PPG workshop

Each group in turn to present a brief report covering:

- a. Synopsis of the science/programme rationale
- b. Opportunities for cross-over
- c. Progress on science implementation plan
- d. Advice on implementation plan if ATS engagement envisaged
- e. Participation / SCAR Members not yet included
- f. Capacity building and outreach plans
- g. Barriers to success?
- h. Deadlines

17:30-18:30

Tentative PSG presentation (30 mins)

6. **Hobart 2020 Overview, Goals and Sustainability** [VP Science & Executive Director]

Day 2 – Wednesday 31 July

08:30-09:30

7. Science Group Rapid Reports [Executive Director & Chief Officers]

- a. Major scientific developments/outcomes
- b. Major challenges or concerns
- c. What's coming up from the groups (including potential PPGs not covered earlier)
- d. Succession planning

09:30-10:30 – coffee at 10:30

8. Standing Committees Rapid Reports [President & Chief Officers]

- a. Major accomplishments and developments
- b. Major challenges or concerns
- c. What lies ahead

11:00-11:15

9. AAA Expert Group Rapid Report [President & AAA Chief Officer]

- a. Major accomplishments and developments
- b. Major challenges or concerns
- c. What lies ahead

11:15-12:00

10. SC on the Antarctic Treaty System/SCAR and Policy advice [Executive Director & SC-ATS Chief Officer]

- a. SC-ATS Committee structure and future
- b. SC-ATS Engagement with SCAR community
- c. SC-ATS Challenges with ATS if any
- d. SC-ATS Expected workload 2019-2020
- e. SCAR/CEP Joint workshop
- f. Engagement with the CEP Climate change response working group
- g. Update on the Antarctic Environments Portal
- h. Update on Antarctic Climate Change and the Environment (ACCE)
- i. Update on SCAR/IAATO SCP programme

12:00-15:00 – lunch at 13:00

11. SCAR's Structural Review [VP Administration]

- a. Progress and initial survey outcomes
- b. Initial structural change proposals emerging
- c. Barriers envisaged

15:00-15:30 – coffee at 15:30

12. Capacity Building Progress [VP CBET]

- a. CBET brief report
- b. Fellowship status and trends
- c. Visiting Scholarship and Medals status and trends

- d. Muse prize replacement
- e. Engagement with potential supporters
- f. Diversity

16:00-16:45

13. SCAR Finances [VP Finances & Executive Officer]

- a. Finance brief report
- b. Audited statements for 2018
- c. Updated Budget for 2019
- d. Updated Budget for 2020
- e. Draft Budget for 2021
- f. Five-year forecast including investments

16:45-17:30

14. Secretariat [Executive Director]

- a. Progress update – staffing and other administrative matters
- b. Communications and marketing
- c. Website
- d. Upcoming developments and/or challenges including sustainability across all SCAR activities

17:30-18:00

15. Any other business/Close of meeting [President]