



**WP**

**26a**

Agenda Item:

10.1

Person Responsible:

Renuka  
Badhe

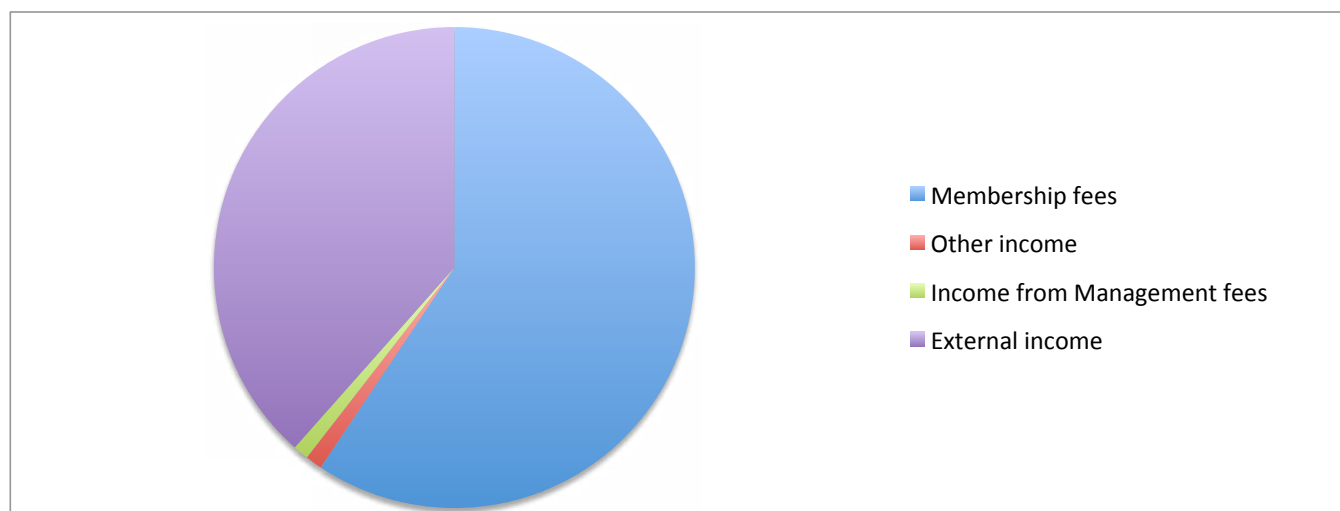
**EXCOM 2013**

**Barcelona, Spain 22/23<sup>rd</sup> July 2013**

# **Full Finance Statement for 2012**

**SCAR 2012 FINANCIAL STATEMENT (USD)**

	ITEM	BUDGET ALLOCATIONS + CARRY FORWARD FROM 2011	2012 Actual Income or Expenditure	(amount unspent)	(variance %)	NOTES
<b>OPENING BALANCE</b>						
	<b>Total Opening Balance 2012:</b>	<b>\$551,621</b>				1
<b>I INCOME</b>						
<b>I a</b>	<b>Membership Fees and Other Income</b>	<b>\$484,170</b>	<b>\$506,734</b>			2
I a 1	National Contributions 2012	\$475,500	\$430,810			
I a 2	National Contributions arrears		\$66,500			3
I a 3	Additional Voluntary Contributions		\$0			
I a 4	Miscellaneous income		\$0			
I a 5	Management fee (Muse Prize-Tinker Foundation)	\$8,670	\$8,670			4
I a 6	Bank interest		\$24			
I a 7	Sales		\$729			5
<b>I b</b>	<b>External Income/encumbrances</b>	<b>Allocations / Carry forwards</b>	<b>\$321,992</b>			2
I b 1	CAML	\$28,956	\$0			6
I b 2	Total Foundation grant for SCARMarBIN	\$107,843	\$28,330			7
I b 3	ISAES	\$281	\$11,785			8
I b 4a	Administration of the Muse Prize	\$124,531	\$101,898			9
I b 4b	Prize money for the 2012 Muse Prize	\$100,000	\$100,000			
I b 4c	Salary contribution, 2012 Muse Prize	\$13,102	\$13,102			10
I b 5	GBIF Project	\$556	\$15,430			11
I b 6	Climate Communications Project	\$26,069				12
I b 7	ISMASS Grant (ICSU, IASC, IACS, IGS)		\$51,446			13
	<b>Total income:</b>		<b>\$828,725</b>			

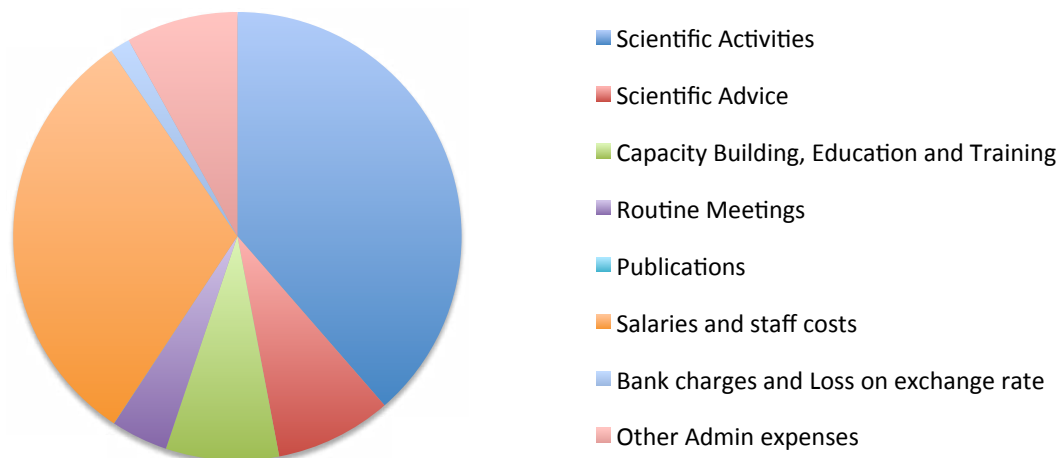


	ITEM	BUDGET ALLOCATIONS + CARRY FORWARD FROM 2011	2012 Actual Expenditure	(amount unspent)	(variance %)	NOTES
<b>II EXPENDITURE</b>						
<b>II a</b>	<b>Scientific Activities</b>	<b>\$356,167</b>	<b>\$224,618</b>	<b>131,549</b>	<b>37</b>	
II a 1	SSG-GS	\$29,008	\$13,688	\$15,320	53	14
II a 2	SSG-LS	\$32,923	\$32,870	\$53	0	14
II a 3	SSG-PS	\$29,247	\$27,712	\$1,535	5	14
II a 4	SRP - ACE	\$36,015	\$26,791	\$9,224	26	15, 16
II a 5	SRP - AGCS	\$22,598	\$21,176	\$1,422	6	15, 16
II a 6	SRP - EBA	\$33,526	\$5,207	\$28,319	84	15, 17
II a 7	SRP - AAA	\$23,397	\$22,333	\$1,064	5	15
II a 8a	PPGs (AntECO, AntETR, PAIS, SERCE)	\$20,991	\$737	\$20,254	96	
II a 8b	2012PPG Modena	\$13,000	\$13,394	-\$394	-3	
II a 9	Climate and Cryosphere CliC	\$3,000	\$785	\$2,215	74	
II a 10	Co-sponsoring scientific activities	\$19,167	\$19,960	-\$793	-4	18
II a 11	SC-AGI	\$7,127	\$458	\$6,669	94	
II a 12a	Data management: GCMD	\$40,000	\$0	\$40,000	100	
II a 12b	SCADM (Data Implementation)	\$9,592	\$5,788	\$3,804	40	
II a 13	History of Antarctic Research	\$3,097	\$3,047	\$50	2	
II a 14	Major Symposia fund	\$0	\$0	\$0		
II a 15	AG on Social Sciences	\$8,500	\$8,409	\$91	1	
II a 16	ATHENA	\$7,479	\$11,276	-\$3,797	-51	19
II a 17	Ocean Acidification group	\$5,000	\$0	\$5,000	100	20
II a 18	SCAR Future planning (AGMRA, Horizon Scan)	\$12,500	\$10,986	\$1,514	12	
<b>II b</b>	<b>Scientific Advice</b>	<b>\$54,631</b>	<b>\$48,934</b>	<b>\$5,697</b>	<b>10</b>	
II b 1	SC-ATS	\$40,631	\$35,206	\$5,425	13	21
II b 2	XXXIV ATCM, CCAMLR & related meetings	\$14,000	\$13,727	\$273	2	
II b 3	SCAR Observer to IPCC	\$0	\$0	\$0		
II b 4	SCAR/CCAMLR linkages/joint AG	\$0	\$0	\$0		
<b>II c</b>	<b>Capacity Building, Education and Training</b>	<b>\$85,011</b>	<b>\$47,466</b>	<b>\$37,545</b>	<b>44</b>	
II c 1	Fellowships	\$44,011	\$43,886	\$125	0	
II c 2	Visiting Professor	\$11,000	\$0	\$11,000		22
II c 3	Capacity Building: early career & general	\$5,000	\$3,579	\$1,421	28	
II c 4	SCAR Secondment	\$0	\$0	\$0		
II c 5	OSC student fund	\$25,000	\$0	\$25,000		23
<b>II d</b>	<b>Meetings</b>	<b>\$28,500</b>	<b>\$23,864</b>	<b>\$4,636</b>	<b>16</b>	
II d 1	Chief Officers at Delegates Mtng.	\$6,000	\$0	\$6,000		
II d 2	SCAR Delegates Mtng and OSC (Portland,	\$12,000	\$16,390	-\$4,390		19
II d 3	OSC - Plenary Lecture costs (incl Weyprech	\$4,000	\$171	\$3,829		23
II d 4	SCAR Medal winners (x3)	\$1,500	\$0	\$1,500		23
II d 5	Bipolar Action Group	\$5,000	\$7,303	-\$2,303		24
II d 6	Cross-SSG Linkages Workshop	\$0	\$0	\$0		
II d 7	Development Council meeting	\$0	\$0	\$0		
<b>II e</b>	<b>Publications</b>	<b>\$3,000</b>	<b>\$86</b>	<b>\$2,914</b>	<b>97</b>	
II e 1	All general publications	\$2,000	\$0	\$2,000	100	
II e 2	Advertising SCAR Medals	\$1,000	\$86	\$914	91	

<b>II f</b>	<b>Administrative Expenses</b>	<b>\$224,160</b>	<b>\$238,122</b>	<b>-\$13,962</b>	<b>-6</b>	
II f 1	Salaries and staff costs	\$170,398	\$181,677	-\$11,279	-7	25
II f 2	Postage and telephone	\$5,000	\$6,064	-\$1,064	-21	26
II f 3a	Secretariat travel	\$14,000	\$11,296	\$2,704	19	
II f 3b	EXCOM travel	\$2,500	\$6,355	-\$3,855	-154	27
II f 4	Audit & Legal Fees	\$10,000	\$11,298	-\$1,298	-13	28
II f 5	General office expenses	\$4,000	\$3,905	\$95	2	
II f 6	Office equipment	\$3,000	\$2,871	\$129	4	
II f 7	Bank charges		\$2,076	-\$2,076		
II f 8	Loss on exchange rate		\$6,260	-\$6,260		
II f 9	Redesign of SCAR website	\$10,000	\$1,188	\$8,812		29
II f 10	SCAR Merchandise	\$5,262	\$5,130	\$132		
	<b>EXPENDITURE (total):</b>	<b>\$751,469</b>	<b>\$583,089</b>	<b>\$168,380</b>	<b>22</b>	

**FINANCIAL SUMMARY 2012**

<b>Opening Balance 1 January 2012</b>	<b>\$551,621</b>	
Actual Income -Expenditure	\$245,637	
Less encumbrances (External Income)	<b>\$321,992</b>	
<b>Closing Balance 31 December 2012:</b>	<b>\$475,266</b>	
Unspent funds (c/f to 2013)	\$58,555	30
Residual of closing balance	\$416,711	
<b>Opening Balance as for Bank Statements (1 Jan 2013)</b>	<b>\$475,266</b>	
<b>Less Creditor, Add Debtor</b>	\$2,827	31
<b>Actual Balance</b>	<b>\$472,439</b>	
<b>of which the SCAR Reserve is</b>	<b>\$281,298</b>	32
<b>Leaving a Contingency fund of</b>	<b>\$132,586</b>	33



**GENERAL REMARKS:**

Mean exchange rate for 2012 taken from daily Interbank exchange rates (FX Converter) available on: <http://www.oanda.com/convert>

All figures presented have been rounded to the nearest \$ and thus some may show a difference of +1\$ from the 2012 budget

**NOTES:**

- 1 All money in SCAR bank a/cs on 1.1.2012, except external restricted funds, which are accounted for separately
- 2 Note that since SCAR is now receiving income from several sources but earmarked for specific projects  
- so called encumbrances or External Income, these have been separated from income that is available for SCAR to allocate.
- 3 National contributions paid as arrears by Peru, Ukraine and Uruguay
- 4 Administration fees for the Martha Muse Prize. Please note that the Tinker Foundation pay a further \$13,102 towards salary of EO and AA
- 5 Sales include the monies received for purchase of the ACCE report, Science in the Snow and other publications mainly through Google checkout
- 6 CAML project completed in 2010, no further income expected, all remaining monies spent in 2012
- 7 Total Foundation grant has ended, however SCAR continues to manage remaining funds for this project
- 8 Remaining funds paid back to SCAR by UK ISAES organising committee, to be carried forward for 2015 ISAES
- 9 Includes monies for the administration of the 2012 Martha Muse Prize
- 10 The Tinker Foundation 2012 contribution towards salaries of EO and AA
- 11 €7200 expected in 2012, but paid towards this project in 2013, hence considered in Creditors/Debtors line
- 12 Climate Communication project, sponsored by Norway, UK, and ASOC for an update to the ACCE and preparing a report on Climate Communication
- 13 Successful ICSU grant for ISMASS, supplemented by contributions from IASC, IACS, IGS, and SSG-PS
- 14 Each SSG was allocated \$16,000 in 2012
- 15 Each SRP was allocated \$20,000 in 2012
- 16 This SRP ends in 2012
- 17 Even though EBA ends in 2012, it is allowed to carry forward remaining funds upto SCAR Biology, July 2013.
- 18 Co-sponsorship includes payments towards ICED, IPICS, SOOS. It also includes part expenses relating to the Horizon Scanning effort
- 19 Overspend due to high costs associated with SCAR OSC
- 20 Carry forward to 2013 agreed by EXCOM, for workshop in 2013
- 21 Carry forward to 2013 agreed by EXCOM for use for Antarctic Conservation Strategy and Environments Portal
- 22 Carry forward to 2013 agreed by EXCOM, for Visiting Professor Scheme, start in 2013
- 23 Funds allocated but not used, as SCAR OSC LOC provided additional funding for this line
- 24 Overspend due to high costs associated with meeting
- 25 Overspend due to cost of Leadership training for Executive Director (\$ 3353 course fees); additional overtime required by AA  
in particular overtime for project Officer originally hired 1 day a week to work on Open Science Conference and SCAR Business Meetings.
- 26 Overspend due to high volume worldwide postage
- 27 Overspend due to high number of claims from EXCOM
- 28 Overspend due to fluctuating \$/£ rate, Negotiated substantial discount for 2012, please note that these fees are  
considerably cheaper than other alternatives
- 29 Carry forward to 2013 agreed by EXCOM, for ongoing work on new website
- 30 Includes (II a 6) EBA \$28,319; (II a 17) Ocean acidification \$5,000; (II b 1) SCATS \$5,424; (II c 2) Visiting Professor \$11,000;  
(II f 9) Redesign of website \$8,811.60;
- 31 Creditors: Of the grant for ISMASS workshop, EUR 5000 to IACS (\$6,425);  
Debtors: €7200 (\$9,252) due from GBIF, this has been paid to SCAR in 2013
- 32 SCAR Reserve is a fund to cover routine meetings and admin expenses for a full year (not exchange rate losses).  
It has been calculated as (IId+IIIf) + 10%.
- 33 The contingency fund is the additional funds left to SCAR after committed funds and the Reserve have been taken into account  
These funds may be used for one-off expenses or investments with EXCOM/Delegates approval.