



Paper number 34

Agenda Item 12.1.2

Person responsible Eoghan Griffin

SCAR Executive Committee Meeting 2017
Brno, Czech Republic, 31 July - 2 August 2017

Revised Budget for 2017

2017 SCAR BUDGET (July 2017), all figures in US\$, YTD - Year to date expenditure or income

	ITEM	BUDGET ALLOCATION			TOTALS	YTD	YTD%	Notes
		(initial)	(revision)	(carry forward)				
OPENING BALANCE								
	C/F to 2017				0			1
	Opening balance for 2017				499,784			
	<i>Contingency funds carried forward from 2016</i>				79,538			1
	<i>Remaining funds</i>				420,246			
I INCOME								
I a	Membership Fees and Other Income	597,571	34,150	0	631,721			
I a 1	National Contributions 2017	570,800	16,700		587,500	381,458	65	2
I a 2	National Contributions (arrears)				0	22,091		
I a 3	Additional Voluntary Contributions		17,450		17,450	15,513		3
I a 4	Miscellaneous Income				0	120		
I a 5	Tinker-Muse Prize Salaries (2017)	17,126			17,126	0		4
I a 5a	Management fee from Tinker-Muse Prize (2017)	9,645			9,645	0		
I b	Restricted External Income (encumbrances)	189,023	0	96,087	189,023			
I b 1 a	Tinker-Muse Prize money (2017)	100,000			100,000	0	0	
I b 1 b	Tinker-Muse Prize & management funds (2017)	89,023			89,023	38,867	44	
I b 1 c	Muse Prize Colloquium			47,578		0	0	
I b 1 d	SCARMarBIN Project, COSMOS Prize			14,870		247	2	
I b 1 e	Prix Biodiversite			33,562		0	0	
I b 1 f	Women in Antarctic Science Wikibomb			77		0	0	
	Total income:	786,594	34,150	0	820,744			
II EXPENDITURE								
II a	Scientific Activities	246,500	13,960	85,923	346,383			
II a 1	GSG							
	ADMAP	3,973			3,973	1,362	34	
	ANTOS	1,324			1,324		0	
	ANTPAS	1,986		7,500	9,486		0	5
	ANTVOLC	2,649			2,649		0	
	CGG	1,986			1,986		0	
	GeoHeritage	1,986			1,986		0	
	GEOMAP	3,973			3,973		0	
	GIANT	1,986			1,986		0	
	GRAPE	1,986			1,986		0	
	IBCSO	2,649			2,649		0	
II a 2	LSG							
	ANTOS	3,500			3,500		0	
	BEPSII	2,500			2,500		0	
	EG-ABI	4,000			4,000		0	
	EG-BAMM	5,000			5,000		0	
	ISSA			3,000	3,000		0	6
	JEGHBM	2,000			2,000		0	
	Remote Sensing	500			500		0	
	SO-CPR	3,000			3,000		0	
	Miscellaneous LS	4,000		3,500	7,500		0	7
II a 3	PSG							8
	ACA	0			0			
	ACCE	2,000			2,000		0	
	ANTOS	2,000			2,000		0	
	ASPECT	3,000			3,000		0	
	FRISP	2,000			2,000		0	
	GRAPE	4,000			4,000	2,690	67	
	IPICS	0			0			
	ISMASS	2,500			2,500		0	

	ITASE	0			0			
	OpMet	2,000			2,000		0	
	Remote Sensing	500			500		0	
	SERAnt	1,500			1,500		0	
	SnowAnt	2,000			2,000		0	
	SORP	2,000			2,000		0	
	TATE	500			500		0	
	Miscellaneous PS	4,500		3,000	7,500	4,712	63	9
II a 4a	AAA	21,000			21,000		0	
II a 4b	AntClim21	21,000		14,167	35,167		0	10
II a 4c	AntEco	21,000			21,000	5,641	27	
II a 4d	AnT-ERA	21,000	4,960		25,960		0	11
II a 4e	PAIS	21,000		21,090	42,090	1,080	3	12
II a 4f	SERCE	21,000		21,502	42,502	26,322	62	13
II a 5	Climate and Cryosphere CliC	2,000			2,000		0	
II a 6 a	Co-sponsoring of scientific mtngs. (ICED etc)	3,000			3,000	251	8	
II a 6 b	Southern Ocean Observing System (SOOS)	8,000	2,000	500	10,500	495	5	14
II a 7	SC-AGI	4,000			4,000		0	
II a 8	SCADM	5,000			5,000	508	10	
II a 9	History of Antarctic Research	3,000	1,000	3,996	7,996		0	15
II a 10	Major Symposium Fund	5,000			5,000		0	
II a 11	Humanities and Social Sciences AG	3,000	1,000	3,205	7,205	3,559	49	15
II a 12	2018 OSC funds	10,000			10,000	326	3	16
II a 13	SCAR/IASC Polar Priorities	0	5,000		5,000		0	17
II a 14	Ocean Acidification Report	0		4,463	4,463		0	
II b	Scientific Advice	35,000	1,000	36,007	72,007			
II b 1	SC-ATS	20,000		36,007	56,007	11,414	20	
II b 2	2017 ATCM	10,000			10,000	4,230	42	
II b 3	Policy relevant publications	0	1,000		1,000		0	
II b 4	SCAR observer to IPCC/UNFCCC	3,000			3,000		0	
II b 5	SCAR-CCAMLR interaction	2,000			2,000	124	6	
II c	Capacity Building, Education and Training	43,700	17,450	4,029	65,179			
II c 1	Fellowships	33,700	12,450	622	46,772	0	0	18
II c 2	SCAR Visiting Scholar scheme	5,000	5,000	3,408	13,408	0	0	18
II c 3	Capacity Building-early career scientists & general	3,000			3,000	1,033	34	
II c 4	SCAR Secondment (incl internships)	2,000			2,000		0	
II d	Meetings	27,000	15,000	0	42,000			
II d 1	Executive Committee Mtng.	14,000			14,000	1,173	8	
II d 2	Chief Officers at Exec Comm Mtng.	8,000			8,000	751	9	
II d 3	Development Council	5,000			5,000	0	0	
II d 4	SCAR Products Workshop	0	15,000		15,000	0	0	19
II e	Publications and Communications	2,000	64,578	0	66,578		0	
II e 1	All general publications	2,000	2,500		4,500	1,284	29	20
II e 2	Website costs		2,500		2,500	2,500	100	21
II e 3	SCAR Archives project		35,000		35,000	248	1	22
II e 4	Communications Strategy and Implementation		18,578		18,578	0	0	23
II e 4	Office IT System		6,000		6,000	0	0	24
II f	Administrative expenses	243,238	(1,774)	0	241,464			
II f 1	Salaries and staff costs	200,000	(37,749)		162,251	80,488	50	25
II f 2	Postage, telephone, online meeting provision	5,000	2,000		7,000	1,587	23	26,27
II f 3 a	Secretariat travel	8,000			8,000	2,010	25	
II f 3 b	EXCOM travel	6,000			6,000	380	6	
II f 4	Legal, Audit and Finance fees	12,500	15,400		27,900	21,372	77	28
II f 5 a	General office expenses	3,000			3,000	875	29	
II f 5 b	Office Contents insurance	1,000	2,000		3,000	0	0	29
II f 6	Office equipment	4,000			4,000	3,989	100	
II f 7	Bank charges	0	6,313		6,313	2,441	39	30
II f 8	Gain/loss on exchange rate	0			0			
II f 9	SCAR Merchandise	3,738	262		4,000	0	0	31

II f 10	SCAR General Fund	0	10,000		10,000	7,224	72	32
	EXPENDITURE (total):	597,438	110,214	125,960	833,612			
FINANCIAL SUMMARY 2017								
	Opening Balance 2017				499,784			
	Estimated 2017 Income - 2017 Expenses				113,092			
	Less Encumbrances (External Income)				189,023			
	SCAR income-expenditure 2017				(75,931)			
	2016 Contingency funds available				79,538			
	Balanced Sub-total (SCAR income-expenditure 2017)				3,607			33
	Predicted Closing Balance 31 Dec 2017				423,853			34
	Expected Reserve for 2017 (Admin+Meetings expenses)				283,464			35

NOTES:

- 1 Carry forward is zero as Opening Balance acts to reflect the fully reconciled position at end 2016, Contingency fund from 2016 Statement
- 2 Reflects addition of 4 new Associate Members, Ukraine reverting temporarily to Associate Member and the Netherlands moving up to Category B
- 3 Contribution to Fellowships and Visiting Professor schemes from India and Contribution from Switzerland for Visiting Professorship
- 4 Contribution from Tinker-Muse Prize to salaries as part of internal SCAR income
- 5 A carry forward of \$7,500 for the ANTPAS group has been approved
- 6 A carry forward of \$3,000 for the ISSA Group has been approved
- 7 A carry forward of \$3,500 for LS-Miscellaneous to support travel to SCAR Biology Symposium
- 8 Reflects addition of both ACCE and SORP groups within SG-PS
- 9 A carry forward of \$3,000 for PS-Miscellaneous to support participation in YOPP-SH
- 10 Note that AntCLIM21 has been authorised to carry funds remaining at end 2016 into 2017 for major meeting
- 11 A contingency fund allocation to AnT-ERA to support the SCAR Biology Symposium, effectively a carry forward from 2016
- 12 Note that PAIS has been authorised to carry funds remaining at end 2016 into 2017 for major meeting
- 13 Note that SERCE has been authorised to carry funds remaining at end 2016 into 2017 for major meeting
- 14 Restored to original budget level agreed with SCOR and carry forward of \$500 approved.
- 15 Reflecting increases to SG budgets, smaller increases in Humanities and History groups considered appropriate
- 16 Distribution timing expected to match OSC16, total \$20,000 to be contributed over 2017-2018
- 17 New Initiative resulting from Horizon Scan
- 18 Fellowships include additional contribution from India (\$12,450), Visiting Professors includes contribution from Norway (received in 2016 so carried forward), India and Switzerland, each of \$2,500
- 19 Funds allocated from contingency fund to support workshop addressing all SCAR products
- 20 Increase to allow development of publications database and support marketing of products
- 21 Increase to employ web consultant to work on SCAR website and add functionality including security and audit.
- 22 Funds allocated from contingency fund to deliver SCAR Archives project to completion
- 23 Funds allocated from contingency fund to support development and implementation of an overall SCAR Communications Strategy
- 24 Funds allocated from contingency fund to integrate SCAR Secretariat IT components into a cohesive and integrated system.
- 25 Estimate adjusted to reflect exchange rate at which equivalent funds transferred to Sterling (currency in which payments are made) plus cost of employers pension contribution
- 26 Additional \$1000 to cover Strategic Plan related post costs
- 27 Additional \$1000 to cover GoToMeeting subscription costs
- 28 Includes finance outsourcing costs (\$13,900), staff training and mentoring (\$1,000) and first instalment of agreed increase with auditors, spread over 3 years (\$500)
- 29 Adjusted to reflect actual costs, not previously included
- 30 Represents the average bank charge figure from 2014-2016
- 31 Small increase to allow stock replenishment post-OSC
- 32 August 2016 - SCAR Delegates approved use of \$10,000 from SCAR Reserve to support Communications and other priorities within the Secretariat
- 33 Underspend projected as a result of balance of increases from salary recalculation at current exchange rates and increased National contributions compared to decreases from Delegates decision to assign \$10,000 to SCAR General fund, and addition of estimated figure for bank charges during the year and financial services costs.
- 34 \$300,000 of this figure is held within an investment portfolio.
- 35 The Reserve has been calculated based on Administrative Expenses and Meeting costs for the year. As a result of the extra Administrative costs for 2017 no additional 10% has been applied.