



AGM Schedule and Programme, other Meetings & Events
Hosted by the Czech Republic National Antarctic Program - Masaryk University



Brno, Czech Republic

Day 0: Sunday 30 July 2017

start	end	Event	
14:00	15:30	COMNAP EXCOM Meeting <i>(COMNAP EXCOM members only)</i> Venue: Hotel International Brno Room: Matal Room (3)	Chair: Kazuyuki Shiraishi
16:00	18:00	Joint COMNAP/SCAR EXCOM Meeting <i>(COMNAP & SCAR EXCOM members only)</i> Venue: Hotel International Brno Room: Matal Room (3)	Co-Chairs: Kazuyuki Shiraishi & Steven Chown
18:30	20:00	AGM Icebreaker Reception <i>(All AGM delegates, partners, SCAR delegates including JEGHBM delegates welcome)</i> Venue: Špilberk Castle	Hosts: Pavel Kapler & Daniel Nyvlt

Acknowledgement: Masaryk University acknowledges the generous support provided by the [Czech Antarctic Foundation](#) for various portions of the schedule of events.





Proposed Agenda

Item 1: Opening; apologies; introductions; administrative arrangements

Item 2: Adoption of COMNAP AGM XXVIII Final Report

Item 3: Chair's Report

Item 4: Executive Secretary's Report

Item 5: Administrative & policy matters

Item 6: Reports from AT Executive Secretary, CEP Representative, SCAR President and others

Item 7: Improving support of science & international collaboration
Regional Break-out group sessions

Item 8: Current Projects

Item 9: Expert groups / Topical discussions
Safety / Safety session (includes focus on Air Operations including UAS/RPA)
Shipping / Shipping session (focus on IMO Polar Code implementation)
Medical / JEGHBM session
Energy & Technology/Environment/Training / Seasonal Stations & Remote Field Camps Workshop

Item 10: Strategic directions

Item 11: Project plan 2018–2023

Item 12: Finance
Confirmation of 2017–2018 budget / review of preliminary statement of accounts 2016–2017

Item 13: Election of Officers

Item 14: Future AGMs and Symposiums

Item 15: Any other business

Item 16: Close of meeting

AGM Day 1: Monday 31 July 2017



COMNAP AGM XXIX (2017) Day 1

(COMNAP AGM begins in plenary at 0830hrs)

Venue: Hotel International Brno Address: Husova 200/16, Brno, phone: +42 542 122 780 (www.hotelinternational.cz)

Registered Member Delegates, Invited Observer Delegates & Invited Expert Delegates only.

start	end	Session	Convened by
08:00-08:30 Finalise Registration (Venue: Hotel International Brno, Foyer)			
08:30	10:00	<p>COMNAP AGM Plenary Room: Congress Salon</p> <p>Agenda item 1: Opening; apologies; introductions; administrative arrangements</p> <p>Agenda item 2: Adoption of COMNAP XXVIII Final Report</p> <p>Agenda item 3: Chair's Report</p> <p>Agenda item 4: Executive Secretary's Report</p> <p>Agenda item 5: Administrative & policy matters</p> <p>Agenda item 6: Reports A: ATCM (Manfred Reinke) B: CEP (Yves Frenot) C: SCAR (Steven Chown) D: FARO (Elmer Topp-Jørgensen)</p>	Kazuyuki Shiraishi & Michelle Finnemore
10:00	10:30	<i>Coffee break</i>	
10:30	18:00	<p>Agenda item 7: Improving support of science & international collaboration</p> <p><i>This session is held in the following regional break-out groups:</i> Room for Group A: Congress Salon A). 1030-1230 Larsemann Hills Management Group 1230-1330 <i>Lunch break</i> A). 1330-1530 East Antarctica 1530-1600 <i>Coffee break</i> A). 1600-1800 Dronning Maud Land</p> <p>Room for Group B: Lacina B). 1030-1230 Ross Sea Region 1230-1330 <i>Lunch break</i> B). 1300-1530 Peninsula 1530-1600 <i>Coffee break</i> 1600-1800 Peninsula (continued)</p>	<p><i>Chair: Bo Sun</i></p> <p><i>Chair: Javed Beg</i></p> <p><i>Chair: Uwe Nixdorf</i></p> <p><i>Co-Chairs: Peter Beggs & Scott Borg</i></p> <p><i>Chair: Jose Retamales</i></p>
18:00	<i>End of AGM for the day</i>		
18:00-20:00	<i>Masaryk University Welcome Reception – depart by bus from outside of AGM venue</i>		

AGM Day 2: Tuesday 1 August 2017

COMNAP AGM XXIX (2017) Day 2

(COMNAP AGM begins in plenary at 0830hrs)

Venue: Hotel International Brno

Registered Member Delegates, Invited Observer Delegates & Invited Expert Delegates only.

start	end	Session	Convened by
08:30 COMNAP AGM plenary sessions begin in Plenary Room Congress Salon			
08:30 JEGHBM session begins in Lacina (4) Room (until 15:30)			
08:30	12:30	<p>Agenda item 7: Improving support of science & international collaboration (concludes with plenary session-feedback from all regional groups of key items)</p> <p><i>Coffee break will be from 1030-1100 for all</i></p> <p>Agenda item 8: Current Projects An opportunity for Project Managers to present reports on their project status or outcomes.</p>	Michelle Rogan-Finnemore Yves Frenot, José Retamales
12:30	13:30	Lunch break	
13:30	18:00	<p>Agenda item 9: Expert Groups/Topical Discussions</p> <p><i>(Will start in plenary in Congress Salon)</i> 13:30–15:30 Safety Session With a focus on Air <i>Coffee will be available between 15:30–16:00 for all.</i></p> <p>Then, two parallel sessions (A & B):</p> <p>Room Group A: Lacina A) 16:00–18:00 Crisis Management (Social issues) Keynote: Anne Hicks, BASMU</p> <p>Room Group B: Congress Salon B) 16:00–18:00 Shipping Session With a focus on IMO PC</p>	John Guldahl, Simon Trotter, Paul Sheppard Javed Beg, Anne Hicks Jose Retamales, Miki Ojeda
1800	End of AGM for the day		
19:00-22:30 COMNAP AGM Dinner Venue: Augustinian Abbey, details to be provided.			

AGM Day 3: Wednesday 2 August 2017

COMNAP AGM XXIX (2017) Day 3

(COMNAP AGM begins in plenary at 0830hrs)

Venue: Hotel International Brno

Morning: Registered Member Delegates, Invited Observer Delegates & Invited Expert Delegates only

Afternoon: Closed Meeting: Registered Member Delegates only please.

start	end	Session	Convened by
08:30 COMNAP plenary session begins in Plenary Room Congress Salon			
08:30	12:30	Workshop "Seasonal Station & Remote Field Camps"	Rob Wooding & Pavel Kapler
12:30	13:30	<i>Lunch break</i>	
13:30	16:00	Agenda item 9 (continued): Report back from Expert Groups Agenda item 8 (continued): Current Projects Agenda item 10: Strategic directions Agenda item 11: Project Plan 2018–2023 Agenda item 12: Finance Agenda item 13: Election of Officers Agenda item 14: Future AGMs and Symposiums Agenda item 15: Any other business Agenda item 16: Close of meeting	Kazuyuki Shiraishi & Michelle Finnemore
16:00 (or earlier/later if required) – End of AGM			

	Day 0	Day 1 AGM	Day 2 AGM		Day 3 AGM	
ver: 7 July 17	Sunday 30 July	Monday 31 July	Tuesday 1 August		Wednesday 2 August	Thursday 3 August
0800-0830		AGM Registration Desk open for pick-up of name badges				
0830-0900		AGM Plenary Session	AGM Plenary Session	Medical Expert Group	Seasonal Stations & Remote Field Camps Workshop	
0900-0930						
0930-1000						
1000-1030		Coffee break				
1030-1100		AGM Regional break-out group sessions (in parallel) A) Larsemann Hills Management Group and B) Ross Sea Region	Coffee break		Coffee break	
1100-1130			AGM Plenary Session	Medical Expert Group	Seasonal Stations & Remote Field Camps Workshop continues	
1130-1200						
1200-1230						
1230-1300		Lunch break	Lunch break		Lunch break	
1300-1330						
1330-1400		AGM Regional break-out group sessions (in parallel) C) East Antarctica and D) Peninsula	AGM Topical session "Safety Session"- with focused discussion on Air Operations	Medical Expert Group	Closed session- Member's Only please AGM Plenary Session (to continue until business completed; may be followed by bi-lateral and multi-lateral meetings as required)	
1400-1430	COMNAP EXCOM Meeting					
1430-1500						
1500-1530						
1530-1600		Coffee break	Coffee break			
1600-1630	Joint COMNAP/SCAR EXCOM Meeting	AGM Regional break-out group sessions (in parallel) E) Dronning Maud Land and F) Peninsula	AGM Topical break-out sessions (in parallel) B) Crisis Management (social issues not SAR) and C) Shipping (IMO Implementation)		(Planned close of AGM 1600hrs, but may change due to workload/progress)	
1630-1700						
1700-1730						
1730-1800						
1800	AGM Registration Desk open for pick-up of name badges					
Evening	18:30-20:00hrs Icebreaker Venue: Špilberk Castle	18:00-20:00hrs Welcome Reception Venue: Masaryk University	19:00-22:30hrs AGM Dinner Venue: Augustinian Abbey			
Notes:	For the evening Icebreaker, it is an uphill walk from outside of the International Hotel Brno (the AGM venue) to the castle. Delegates may wish to meet outside of the Hotel International Brno at 18:00hrs for the group to walk up to the castle together with our hosts. The walk is uphill and access is by narrow stairs. There will also be a van available for those who require drive on access to the castle entrance.	Buses will be waiting outside of the International Hotel Brno (the AGM venue) to take delegates to Masaryk University for a reception and tour of facilities. Return by bus back to International Hotel Brno.	All AGM delegates, SCAR meeting attendees, JEGHBM delegates, & partners welcome. Please ensure any dietary requirements are made known to our hosts at time of registration on Day 1.			(No formal AGM activities planned; May be requests for bi-lateral/multi-lateral meetings.)