WP 26

Agenda Item: 11.1

Person Responsible: J. López-Martínez and EXCOM

XXXIII SCAR Delegates Meeting

Auckland, New Zealand, 1-3rd September 2014

A possible SCAR Review

Executive Summary

Title: A possible SCAR Review

Authors: J. López-Martínez and EXCOM

Introduction/ Background: The current SCAR structure and Rules of Procedure are those approved following the major SCAR review in 2004. The restructuring has been a major success. However, it in light of the last years' experience and considering the SCAR current context and perspectives, it is timely to evaluate if possible improvements can or should be made.

Important Issues or Factors: Over the years the practice has been to adapt some aspects of the procedures to be more efficient both from a time and cost viewpoint (e.g. to hold SCAR Delegates Meetings immediately after the Business meetings and OSC). It should be analyzed if the evolution and perspectives of SCAR and its subsidiary bodies, SRPs and other initiatives recommend changes in the structure and rules of procedure. The view of the aforementioned groups is particularly relevant for this discussion. To conduct this exercise in parallel to the preparation of the new SCAR Strategic Plan 2017-2022 would facilitate synergies and coordination.

Recommendations/Actions and Justification: Delegates are asked to discuss/approve as appropriate if an ad hoc group to examine the SCAR structure and Rules of Procedure should be established and to decide its terms of reference.

Expected Benefits/Outcomes: This review would contribute to ensuring that SCAR is an efficient organization that is in a position to adapt to new circumstances. The ad hoc group jointly with the EXCOM would present to the SCAR Delegates a proposal of possible changes in the structure and Rules of Procedure to be discussed/approved in the XXXIV SCAR Meeting (Malaysia, August 2016).

Partners: Proposed composition of the ad hoc group: SCAR president, two vice-presidents, Executive Director, Chairs of the three SSGs, Chairs of two of the Standing Committees, Chairs of two of the SRPs.

Budget Implications: To reduce travels and cost, most of the job of the ad hoc group would be done by e-mail and teleconference. The discussion of this issue with the EXCOM will be during the spring 2015 EXCOM Meeting, in which all the members of the ad hoc group will participate. Before the EXCOM meeting there will be a teleconference meeting of the ad hoc group in which those members available (and having easier/cheaper journeys) will meet in Cambridge (this would have a cost to be considered).

A possible SCAR Review

Introduction

SCAR is committed to continuous improvement through review, assessment as to progress, and revision of plans as necessary.

The SCAR structure and the rules of procedure, including those of the subsidiary bodies, are important elements that contribute to the efficiency of our organization.

The current SCAR structure and rules of procedure are those approved a decade ago following the major SCAR review. This has conducted to satisfactory results. However, it could be convenient to examine these aspects in the light of the last years' experience and considering the current context and perspectives, and to evaluate if possible improvements are convenient.

The practice in the last years has conducted to adapt some aspects of the procedures to be more efficient (e.g. to hold Delegates Meetings immediately after the Business meetings and OSC). It should be analysed if the evolution and perspectives of SCAR and its subsidiary bodies, SRPs and other initiatives recommend changes in the structure and rules of procedure. The view of the mentioned groups is particularly relevant for this discussion.

To conduct this exercise in parallel to the preparation of the new SCAR Strategic Plan 2017-2022 would facilitate synergies and coordination.

Proposal to examine the SCAR structure and rules of procedure

It is proposed the establishment of an ad hoc group to examine the SCAR structure and rules of procedure. The results would be presented for discussion/approval to the SCAR Delegates in August 2016 at the XXXIV SCAR Meeting.

To facilitate the work of the ad hoc group closely with the EXCOM and recognizing the importance of the view of the SCAR subsidiary bodies, it is proposed the following composition of the ad hoc group: SCAR president, two vice-presidents, Executive Director, Chairs of the three SSGs, Chairs of two of the Standing Committees, Chairs of two of the SRPs.

To reduce travels and cost, most of the job of the ad hoc group would be done by e-mail and teleconference. The discussion of this issue with the EXCOM will be during the spring 2015 EXCOM Meeting, in which all the members of the ad hoc group will participate. Before the EXCOM meeting will be a teleconference meeting of the ad hoc group in which those members available (and having easier/cheaper journeys) will meet in Cambridge (this would have a cost to be considered).

If changes in the SCAR Rules of Procedure are proposed, according to the Article 8.2 the proposal should be circulated to the National Committees six months in advance of the XXXIV SCAR Meeting in Malaysia (i.e. February 2016).

Recommendations/Actions:

Delegates are asked to discuss/approve as appropriate if an ad hoc group to examine the SCAR structure and rules of procedure should be stablished and to decide its terms of reference.